

Privacy Policy

Preserved Food Specialty Company Limited and Affiliates

Preserved Food Specialty Company Limited and Affiliates (the “Company”) has established and disclose this Privacy Policy (“Policy”) as its approach to explain how we collect, use and disclose personal information of our shareholders or their representatives, and how we protect personal information and properly handle such information according to the Personal Data Protection Act B.E. 2562 (“PDPA”).

We regularly review and, if appropriate, update this Policy from time to time to ensure that your personal information is properly protected. In case of any significant update to this Policy, we will inform you through appropriate channel(s).

1. Personal information we collect

1.1 What is personal information?

Personal information means any information relating to an individual, which enables the identification of such individual, whether directly or indirectly, but not including the information of the deceased persons in particular.

1.2 Personal information we collect

We collect several types of personal information, including:

- Identity Data (for example, name, surname, identification card number, passport number, birthdate, gender, age, nationality, and in some cases we may process sensitive data such as religion, or blood type shown in your identification card only with your explicit consent or when permitted by law)
- Contact Data (for example, address, telephone number, e-mail)
- Financial Data (for example, bank account number)
- Electronic Traffic Data where the meeting is held by electronic means
- Communication Data (for example, images, video and/or voice recordings when attending meetings held by the Company)
- Other information (for example, numbers of shares and voting rights, information on proxy form or power of attorney)

1.3 Sources of information

We may collect your personal information from various sources as follows:

- (a) Collect information directly from you, for example:

– Procedures for taking steps as per request prior to entering into contract, contract signing, form filling, supporting documents attached to the contract, questionnaires, registrations or submission of claims or requests for exercising your rights

– Your communication with us via our contact channels, e.g. telephone, email, etc.

– Automatic data storage system, e.g. when you use our website, internal information technology system, or application, etc.

(b) Collect information from other sources, for example:

– Government authorities or other publicly available sources such as company website, information made available on the internet or social media platforms, for example, Facebook, etc.

– Thailand Securities Depository Company Limited (TSD)

2. Purposes of Collection, Use or Disclosure of Personal Information

We collect, use or disclose your personal information for various purposes depending on relationship between you and the Company as follows:

2.1 To perform contractual obligations between you and the Company, to hold shareholders' meetings, to distribute dividends to shareholders, to manage shareholders' registration under public limited companies law, to comply with our internal procedures, to receive or deliver documents between you and the Company

2.2 To comply with laws and to report information to government authorities as required by laws or upon receiving an order or a writ of attachment from police officers, government authorities, courts, or other competent authorities, including to establish, comply or exercise the rights to legal claims or defend against the rights to legal claims

2.3 To manage risks and undertake internal audit and administration

2.4 To record images, video and/or voice when attending the shareholders' meetings

2.5 To monitor security in our buildings and premises and to record images within our buildings and premises via Closed-Circuit Television (CCTV)

2.6 To assign rights, obligations and any benefits under a contract between you and the Company which have been done legally, for example, merger or transfer of the contract

3. Data Retention Period

We retain your personal information for as long as is considered necessary for the purpose for which it was collected, used or disclosed as set out in this Policy. The criteria used to determine our retention periods include: we retain the

personal information for the duration we have an ongoing relationship with you; and we may retain the personal information for a longer period as necessary to comply with applicable laws, or to be in accordance with legal prescription, or to establish, comply with or exercise the rights to legal claims or defend against the rights to legal claims, or to comply with, for any other cause, our internal policies and regulations.

4. Data Disclosure

We may disclose your personal information in certain circumstances, for the purposes set out in this Policy, to:

4.1 Government authorities, supervisory authorities or other authorities as stipulated by laws, including competent officials, e.g. courts, police officers, Securities and Exchange Commission, the Department of Business Development, the Revenue Department, etc.

4.2 Agencies, service providers, and/or sub-contractors for their implementation and procedures, for example, carriers, document storage and destruction service providers, printing house, IT development and maintenance service providers, auditors, lawyers, tax and legal advisors, and any consultants.

4.3 The assignee of the rights, duties, and any benefits from the Company, including any persons who are assigned by the aforesaid assignee to act on its behalf, for example, in the case of organizational restructuring, merger or acquisition, etc.

5. International Transfer of Personal Data

In some cases, we may transmit or transfer your personal information to the Company databases which are operated and managed on Cloud Servers in foreign countries. In such case, the Company shall provide appropriate protection and security measures and comply with the PDPA.

6. Lawful Basis for Processing of Personal Data

The Company only processes your personal information as it is necessary for the scope set out in this Policy, as follows:

- Where we obtain your consent (as required by law)
- To take steps at your request prior to entering into a contract and to perform contractual obligations between you and the Company;
- Where it is necessary for legitimate interests of the Company or any other persons or juristic persons, except where such interests are overridden by fundamental rights of your personal information;
- To comply with laws to which the Company is subjected;
- Where it is necessary for preventing or suppressing a danger to a person's life, body or health;

– To perform the Company’s duties for a task carried out in public interest or to perform duties for the exercising of official authority vested in the Company (if any).

In the case where the Company processes your sensitive personal information, the Company shall duly obtain your explicit consent, unless the explicit consent is not required by law.

In the case where the personal information collected by the Company as stated above is necessary for the Company’s compliance with applicable laws or performance of contract. If you do not provide us with such necessary personal information, the Company may be subject to legal liabilities; and/or may not be able to manage or administer the contract or give any convenience for you.

7. Your Rights as a Data Subject

According to the PDPA, you have certain rights relating to your personal information as follows:

7.1 Right to Withdraw Consent

You have the right to withdraw consent given to us for collecting, using or disclosing your personal information at any time, unless there is a restriction of the withdrawal of consent by law or the contract which gives benefits to you.

However, the withdrawal of consent shall not affect the processing of personal information you have already given consent to the Company legally.

7.2 Right to Access

You have the right to request access to and obtain copy of your personal information, which is under our responsibility, including to request the disclosure of the acquisition of the personal information obtained without your consent.

7.3 Right to Data Portability

Where the Company arranges your personal information to be in the format which is readable or commonly used by ways of automatic tools or equipment, and can be used or disclosed by automated means, you have the right to receive your personal information and are also entitled to send or transfer your personal information in such formats to other data controllers stipulated by law.

7.4 Right to Object

You have the right to object to the collection, use or disclosure of your personal information on grounds stipulated by law.

7.5 Right to Erasure

You have the right to request the Company to erase, destroy or make your personal information become unidentifiable data on grounds stipulated by law.

7.6 Right to Restriction of Processing

You have the right to request the Company to restrict the use of your personal information on grounds stipulated by law.

7.7 Right to Rectification

You have the right to request the Company to modify your personal information to be accurate, up-to-date, complete, and not misleading.

7.8 Right to File a Complaint

You have the right to file a complaint to a competent official under the PDPA anytime the Company violates or does not comply with the PDPA.

8. Personal Data Protection Security Measures

The Company implements appropriate and strict security measures for preventing unauthorized or unlawful loss, access to, use, alteration, correction or disclosure of personal information.

In the case where the Company assigns any third party to process your personal information pursuant to the instructions given by or on behalf of the Company, the Company shall appropriately supervise such third party to ensure your personal information protection in accordance with the PDPA.

9. Contact information

If you have any questions or inquiries about the protection of your personal information, collection, use or disclosure of your personal information, or exercise of your rights, or have any claims, please contact us at:

Preserved Food Specialty Company Limited

Address: 77 Moo 6, Rama 2 Road, Khok-Kham, Mueng Samut Sakhon, Samut Sakhon 74000

Tel: 0-3411-0555

E-mail: preserve@preservefood.net

10. Link to Third Party Websites via our Website

This Policy applies to the use of our Website only. When you link to third party websites via our Website, the personal information protection shall be in accordance with the Privacy Policy of such third party websites which are not related to the Company.